

OSA-2617-64

27 May 1964

MEMORANDUM FOR : Assistant Director, Office of Special Activities

SUBJECT : Transportation Allowance - [REDACTED]

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REFERENCE : HR 23-5C

1. This memorandum contains a recommendation for your approval in paragraph 4.

2. Under the provisions of reference regulation a transportation allowance to cover wear and tear and maintenance of a personally owned vehicle used extensively on official business is authorized. Maximum allowance is \$50.00 per month, the amount dependent principally on the total of monthly miles covered.

3. The following information is provided:

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a. Subject of allowance - [REDACTED]
full time contract employee under supervision of the Deputy for Technology, Office of Special Activities.

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b. Justification - [REDACTED] was employed to be the Office of Special Activities' primary coordinator in the OXCART program between Lockheed Aircraft Corporation, Burbank, California, the test site [REDACTED] and Headquarters. In effect he maintains offices at the test site, Burbank, and his home and travels continuously between them. In order to reach either Burbank or the test site he must commute from his home office in Palos Verdes Estates, outside of Redondo Beach, California, to Burbank - an actual driving distance round trip of approximately 76 miles. In addition, he also is occasionally called upon to travel from Los Angeles to San Diego by privately owned vehicle, a round trip of 246 miles.

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[REDACTED] PCS point is therefore the three-fold area covered by Palos Verdes/Burbank/[REDACTED] test site. Other than taxi there is no other transportation available to accomplish his mission. In addition, [REDACTED] makes other official trips in and around Los Angeles as necessary in the course of his duties.

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c. The amount of \$50.00 is considered equitable in the present case. Were he utilizing POV mileage rates he would be receiving approximately \$200.00 per month.

d. June 1, 1964 is recommended as the effective date of the allowance.

4. It is, therefore, recommended that [REDACTED] be granted a transportation allowance of \$50.00 per month effective 1 June 1964. Appropriate Form 496 will be used to document monthly claims.

[REDACTED]
Deputy for Technology
(Special Activities)

Recommendation in paragraph 4 approved:

JACK C. LEAFORD/
COLONEL, USAF
Assistant Director
(Special Activities)

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